



# Atlantic Memorial Terence Bay School

Carrie McBay- Principal

Lisa MacDonald- Vice Principal

SAC meeting minutes – Nov. 4<sup>th</sup>, 2024

Present: Carrie McBay – Principal

Clara Nicolae – Parent

Nancy Smith – Staff Rep

Jess Ells – Parent

Kat Privett - Parent

Melissa LeBlanc – Staff Rep.

Linda Joyce - Community Rep.

Barb Allen – Community Rep.

Heidi McKnight-Whitford – Parent Guest

Regrets: Lisa MacDonald –Vice Principal

Lisa Robertson

Minutes taken by: Barb Allen

1. Welcome & Call to Order. Land acknowledgement – Carrie.

2. Vote for new members and Roles (Chair, Vice Chair, Secretary)

Carrie outlined responsibilities. The Handbook is available online.

SAC email is monitored by the Principal and the SAC Chair. This email is used for communication and needs to be regularly monitored for updates and new information to be shared with SAC's.

Kat & Jess were elected as Parent Reps.

Kat agreed to accept the role of Chair.

Jess accepted the role of Vice Chair.

Barb will serve as Secretary.

There is still one vacant Community Rep. position available.

3 year term – can reoffer

3. Review SAC Agreement and By-laws.

These documents have recently been updates on the website.

Carrie will send out SAC Agreement and By-laws by email for review and input.

4. Review dates and structure (In-person/Virtual)

Jan. 6 (virtual), Feb. 3<sup>rd</sup> (virtual), April 7, Jun. 2<sup>nd</sup>

Kat assumed the role of Chair.

5. Approval of Agenda & Minutes from Oct. 7, 2024, – Moved by Barb, 2<sup>nd</sup> by Jess – approved. by consensus with no changes.

Add Virtual meeting times to New Business.

6. Business arising from previous meeting minutes – None.

7. SSP Updates (4-6 week cycle-end of November)

Literacy and Mathematics

- Strategy Action: Through common grade level groups, we will continue to get to know our students’ areas of strengths and challenges in reading and writing or number sense/operations by examining data/assessment on a common platform.

Well Being

- Strategy/Action: Together we will ensure students have regular opportunities throughout the day to share and engage in more small group work.

Conversation was held around strategies focusing on students of African and/or Mi’Kmaq/Indigenous ancestry.

## 8. Principal Report

### SAC November 4

#### Updates:

- Universal Lunch Program (off-site provider-Scarlette House)
- Milk Program– starting November 4<sup>th</sup>
- School Photographer – Picture day was 2 weeks ago, retakes on Friday.

#### AMTB Events

<b>October</b>	Mi’kmaq History Month, Monthly Assembly, School Picture Day, October Conference Day, Universal Lunch Program, Halloween Parade and Pumpkin Decorating Competition
<b>November</b>	Coming Up: Milk Program, Remembrance Day Ceremony, African Drumming Workshop, Q- Mack Be An All Star Assembly, Picture Retakes, Holiday Market and Craft Fair, Assessment and Evaluation Day

9. New Business: Virtual meeting times.

Kat requested the Jan. 6<sup>th</sup> meeting start at 7pm rather than 6pm. – Approved.

SAC Provincial Conference update.

Clara reported that there was a lot of information shared. There were information booths set up as well as various sessions. Feedback was invited, although Clara and

Carrie both reported feeling rushed to provide feedback, this was reported back to the organizers.

New Schools. Carrie shared the news release about new schools in HRM.

Universal Lunch program. For the most part the program is being well received. Carrie provides feedback daily on quality and delivery. Parent feedback is encouraged and passed along to the provider. Parents can send feedback via email. 10% extra is ordered each day to ensure no one goes without food.

Food is delivered in Styrofoam containers to students in Pre-primary to Grade 5.

There is still a breakfast program at AMTB with food options available throughout the day.

### **SAC Funds**

Balance Remaining (last year \$1327.12). We haven't received this year's allocation yet. Purchasing Requests (response to growth in class size & support student programming)

- Math Manipulatives =\$597.15
- UFLI- Program Books) \$314.97
- Headsets with Mics for students- to support speech to text on Chromebooks (purchased 2 sets of 6 \$128.78

Barb made a motion to approve these expenses from SAC funds. Clara 2<sup>nd</sup>, Approved.

### 10. Public input.

Screen time in school. Kat reported that a number of parents are talking about the exposure to screen time for students during lunch break. Carrie said it is a challenge to get enough lunch monitors in the school and staff must perform supervision in addition to lunch monitors. Parent reps reported that a number of families choose to restrict screen time at home.

Carrie will investigate how much screen time students get and will speak with Lunch monitors about it. Ultimately the decision to have or restrict screen time would fall to Carrie.

Next meeting: Jan. 6th, 7:00 pm (virtual)

Meeting Adjourned – 7:28 pm

Respectfully submitted: Barb Allen