

Atlantic Memorial Terence Bay School

School Advisory Council

April 7th, 2025

Attendees: Carrie McBay, Lisa MacDonald, Nancy Smith, Lisa Robertson, Jess Ells, Melissa LeBlanc, Linda Joyce, Clara Nicolae and Barb Allen

Heidi McKnight-Whitford (Parent/guest)

Regrets: Katharine Privett

1. Call to Order 6:05pm / Approval of Agenda –Call to Order by Jess, motion to approve the agenda by Melissa 2nd Linda.

We acknowledge that we are in Mi'kma'ki, the ancestral and unceded territory of the Mi'kmaq. The treaties of Peace and Friendship Cover this territory.

➤ **2. Approval of Last Meeting's Minutes from February 3rd 2025** ~Motion to Approve the Minutes by Melissa 2nd Linda:

3. Business Arising from the Minutes ~

Mentor Text. Nancy shared some samples of the books to be used and stated that they will be put to good use.

- SAC Fund Requests

4 Hookie Stools have been delivered.

Still waiting for stand-up desks, these will cost approximately \$1,000. each.

Jess made a motion to proceed with buying four stand-up desks, Barb 2nd, passed.

Discussion was held on how best to allocate the \$75.00 per classroom. Carrie explained that it would be problematic to accommodate and track requests from each classroom if there were no set guidelines for spending. It was decided by staff that a list of supplies could be circulated to the classroom teachers, and they can make their selection. The school can use its purchasing power to obtain the requested supplies up to a value of \$75.00 per classroom.

4. Student Success Plan Update – Carrie

Updates:

- **Current Enrollment 2024-2025-302 students**
- **Next Year Enrollment 2025-2026-289 students**

AMTB Events

March	Spirit Week, Monthly Assembly, Nutrition Month-Apples, Intramurals
April	Fire Drill, Progress Conferences, Musical Rehearsals, Run Club 4-5, Monthly Assembly, Track and Field Try-Outs grade 4-5

SSP Updates (4-6 week cycle)

Currently beginning Cycle 3-(stage for development which may show slight revisions in the future)

- Literacy Goal Strategies/Actions: Together teachers will develop a solid understanding of the learning expectations in writing for our grade levels and use this information to plan for responsive lessons.
- Math Goal Strategies/Actions: Identify student level of success in relation to the Progression of Fact Fluency. Analyze evidence of learning in relation to the Progression of Fact Fluency. Plan culturally and linguistically responsive lessons to meet students where they are through targeted instruction based on the analysis of evidence gathered.
- Well-Being Goal Strategies/Actions: Together we will develop a growth mindset with our students.

5. Principal Report

SAC Grant

2024-2025 Budget: \$6590.21

Expenses:

- Prior to February 2024 Meeting -\$1,040.90
- Post February 2024 Meeting-\$2182.49
 - Mentor Texts \$947.23
 - Hokki Stools \$1235.26
- Total=\$3223.39

Current Remaining Balance 2024-2025: \$3366.82

Heidi suggested there may be a need for more fiction books. Carrie will look into this to see if there is a need.

6. New Business –

- **SAC Annual survey** – This was completed by Carrie and Katharine.
- **SAC records Destruction** – The Province has issued new rules around record keeping and SAC document destruction. Carrie will circulate by email. This matter will be tabled for the May meeting.
- **School Events** – Spirit Week, Assemblies, Apple day, Fire Drill, Parent/Student conferences.

Lisa reported that she is facilitating the Running Club at recess. 1500 metre run for grade 4's & 5's. The students have run the equivalent of a ½ marathon. This will be moving into Track & Field. A team will be announced in the near future and they will participate with other teams So far 12 teams have signed up.

Carrie spoke about the challenge of getting messages home. The Newsletter always has upcoming events. Admins are open to new methods of communicating with families.

Carrie said she knows that families would prefer evening concerts, but that is not always possible due to lack of staff. Every effort will be made to accommodate this request, but it can not be guaranteed.

After hours use of the school. Each school is allocated after hours use of the building. These hours must be booked in advance. Staff have expressed an interest in hosting more events that bring parents/community into the school. Carrie cautioned that as well as the availability of the building there must be availability of staff to open up the school.

The Christmas Fair is a phenomenal annual event that raises the majority of funds needed. A fine art event was hosted by staff with money raised being donated to the local foodbank. Staff would like to host other events that are not fundraisers.

Heidi asked if AMTB has its own calendar? Lisa replied in the affirmative. The calendar has a link that can be clicked on, to incorporate the calendar into a personal calendar.

7. Public Input ~ none

Reminder there is a virtual Joint SAC meeting being held on Wednesday 9th April. All SAC members are invited. Carrie will update at the May meeting.

8. Next meeting May 5th, 2025 (In person)

9. Adjournment 7:05pm ~ Moved by Jess, 2nd Clara

Minutes submitted by Barb Allen