

**Atlantic Memorial Terence Bay School**

**School Advisory Council**

**May 5th, 2025**

**Attendees:** Carrie McBay, Nancy Smith, Lisa Robertson, Katharine Privett, Jess Ells, Melissa LeBlanc, Linda Joyce, and Barb Allen

Heidi McKnight-Whitford (Parent/guest)

**Regrets:** Clara Nicolae, Lisa MacDonald, Barb Allen

**1. Call to Order 6:04pm / Approval of Agenda** –Call to Order by Katharine, motion to approve the agenda by Jess, 2<sup>nd</sup> by Melissa

We acknowledge that we are in Mi'kma'ki, the ancestral and unceded territory of the Mi'kmaq. The treaties of Peace and Friendship Cover this territory.

➤ **2. Approval of Last Meeting's Minutes from April 7<sup>th</sup> 2025** ~Motion to Approve the Minutes by Carrie 2<sup>nd</sup> by Jess

**3. Business Arising from the Minutes ~**

- SAC Records Destruction: The information will all be housed on a flash drive so that it can be cleared at the end of the 7 year period.

**4. Student Success Plan Update** – Carrie –see Principal's Report

**5. Principal's Report** – Carrie

Principal Report

SAC May 5, 2025

Updates:

- Current Enrollment 2024-2025-302 students
- Next Year Enrollment 2025-2026-295 students

AMTB Events

May Grade 3 Provincial Assessment, Wonka Kid Musical, Track and Field gr. 4 & 5, Domino Man, Neptune Theatre, Monthly Assembly, Primary Orientation, Primary Information Session, Fire Drill

June Fire Drill, Class Trips (onsite and offsite), Spring Social, Grade 5 Closing and Clap Out, Monthly Assembly

SSP Updates (4-6 week cycle)

Currently beginning Cycle 3-(stage for development which may show slight revisions in the future)

- Literacy Goal Strategies/Actions: Together teachers will develop a solid understanding of the learning expectations in writing for our grade levels and use this information to plan for responsive lessons.

- Math Goal Strategies/Actions: Identify student level of success in relation to the Progression of Fact Fluency. Analyze evidence of learning in relation to the Progression of Fact Fluency. Plan culturally and linguistically responsive lessons to meet students where they are through targeted instruction based on the analysis of evidence gathered.

- Well-Being Goal Strategies/Actions: Together we will develop a growth mindset with our students.

SAC Grant

2024-2025 Budget: \$6590.21

Expenses:

- Prior to April 2025 Meeting -\$3223.39

- Post April 2025 Meeting-\$1970.94

- o Standing Desks \$1247.16

- o Classroom Well-Being Items \$723.78 (pending two items \$103.477 without shipping)

- Total=\$5194.33

Current Remaining Balance 2024-2025: \$1395.88

## 6. New Business –

- **Photographer** – We had currently signed a one year with Adam’s Photography. Staff and parents reported they were pleased with how the photograph process went this year

and a motion was put forward to extend our contract with the company for 2 additional years (2025-26, 2026-27). Motion put forward by Jess, 2<sup>nd</sup> by Linda.

- **SAC Purchases** – Carrie shared there is still a bit of money that can be spent this year by the SAC. Heidi had mentioned at the previous meeting that perhaps an infusion of subject related nonfiction texts would be good to boost classroom libraries. A motion was put forward by Jess to use the remaining money from this year's SAC fund to purchase these books, Melissa 2<sup>nd</sup> the motion.
- **Excel** – Carrie shared that we cannot currently offer this program as we do not have space at the Atlantic Memorial site. The Excel program also has their own concerns around staffing making the decision to offer the program even more difficult. With the current enrollment numbers at our pre-primary program as well as at the Atlantic Memorial building, we are in a transition state right now and will likely revisit this program in a couple years when our enrollment numbers can be re-examined.
- **Building Maintenance** - There were questions around who is responsible to maintain the safety and upkeep of the building. It was shared that there is a Regional Maintenance Supervisor who does a site assessment each year. This person would check the condition of the building and put work contracts through to their supervisor at the HRCE if necessary. Carrie also has the ability to call and report other issues as they arise at which point work would be triaged with other buildings within the HRCE depending on severity and urgency of the problem.
- **Building Water Testing** – Concerns were brought to the school's attention about the fact that the water in the school is not safe to drink. Carrie explained that this is the case in many schools and is due to testing that was done a number of years ago that showed lead and copper in the water. The water continues to be tested on a regular basis and water coolers have been placed in the school for students to use. It was relayed that this information can be found on the HRCE website. A resolution to this problem is not addressed through the school principal, but would rather have to be addressed through HRCE.
- **School Values & Visions, Expectations and Routines for School** – SAC members were asked to share their thoughts and ideas as to words and values that they wanted to be represented in the new school's Mission Statement that is being created. Carrie provided some guiding questions and all ideas were recorded to potentially be used when developing this.

- **SAC Annual Survey** – Carrie shared the questions that were on the Annual Survey and, as a group, the SAC volunteered ideas that they wanted included as part of answering the questions.

**7. Public Input** – Technology Grants – There was some public interest in knowing how to go about raising money or filling out grants to help with bringing more technology into the school. 2 grants were mentioned that could potentially be explored for helping in this area.

**7. Next meeting October 06, 2025 (In person)**

**12. Adjournment 7:27** ~ Moved by Katharine, 2<sup>nd</sup> Jess

Minutes submitted by Nancy Smith