

Atlantic Memorial Terence Bay School
School Advisory Council
November 3rd, 2025

Attendees: Carrie McBay, Nancy Smith, Melissa Leblanc, Katharine Privett, Jane Flinn, Heidi McKnight-Whitford, Hillary Ripley, Jess Ells, Linda Joyce

Regrets: Barb Allen

- 1) **Call to order 6:03 / Approval of Agenda** – Call to order by Katharine, motion to approve agenda by Melissa, 2nd by Jess

We acknowledge that we are in Mi'kma'ki, the ancestral and unceded territory of the Mi'Kmaq. The treaties of Peace and Friendship cover this territory.

- 2) **Approval of minutes of last meeting**, October 6th, 2025 – motion to approve the minutes by Jess Ells, 2nd Linda Joyce

- 3) Business arising from the minutes – **no changes or mistakes noted**

- a. SAC purchase requests (cookie sheets, letters, books, etc) – **one motion to approve all purchases by Linda Joyce, 2nd Jess Ells**
- b. Also motion to approve ~\$1000
- c. SAC innovation grant opportunity
 - i. Carrie & Katharine hope to learn more about this at the conference at the end of the month

- 4) Student Success Plan Update

- a. Literacy Goal: We will improve student achievement in **literacy**, with a specific focus on our students of African and/or Mi'kmaw/Indigenous ancestry.
- b. Math Goal: We will improve student achievement in **mathematics**, with a specific focus on our students of African and/or Mi'kmaw/Indigenous ancestry.
- c. Well-Being: We will improve student **well-being**, with a specific focus on our students of African and/or Mi'kmaw/Indigenous ancestry.

- 5) Principal's report - **SAC November 3rd**

Updates:

AMTB Events

October	Mi'kmaq History Month, Milk Program, Monthly Assembly, Halloween Pumpkin Decorations Competition, Halloween Parade, School Picture Days, October Conference Day
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November	Coming Up: Remembrance Day Ceremony, Holiday Market and Fair, Monthly Assembly, Picture Retakes
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SSP Updates (4-6 week cycle)

- Literacy Goal: We will improve student achievement in **literacy**, with a specific focus on our students of African and/or Mi'kmaw/Indigenous ancestry.
 - The strategy will be for teachers to become familiar with and implement all parts of the Writer's Workshop model and be able to effectively create small groups to support writing during the independent portion of the workshop.
- Math Goal: We will improve student achievement in **mathematics**, with a specific focus on our students of African and/or Mi'kmaw/Indigenous ancestry.
 - The strategy will be teachers will examine the end of Term 1 Computational Fact Fluency with a grade level partner and will co-create ways to gather evidence of learning beyond math running records (note: running records are grade 3 and above only).
- Well-Being: We will improve student **well-being**, with a specific focus on our students of African and/or Mi'kmaw/Indigenous ancestry.
 - To ensure a culture of high expectations for all students connected to the Safe Schools Strategies (Vision, Matrix, and Norm)

School Fund Requests

Balance Remaining (last year \$32.68)

Opening Balance: \$5305.68 (depends on which P-5 enrollment number they pull from and haven't received the additional funds)

Total: \$5305.68

Spent September 2025

- Powerful Writing Structures 9 copies -\$249.10
- UFLI- growth in classes and change in configurations \$115 for Cookie Sheets and \$246.12 for Magnetic Letters

Total: \$610.22

Purchasing Requests October

- Literacy-Shifting the Balance for grades 3-5 2 copies and Alperio Mentor Book x 3 = \$196.82
- Well-Being: Sensory Items to restock Calm Areas in Classrooms \$291.63 – fidgets, sensory blocks, timers, mindfulness tools
- Math- Fact Fluency Kits – Budget Request up to \$1000.
- Rolling Cart Small Group Instruction - \$138 plus tax

One motion to approve all purchases as above by Linda Joyce and 2nd Jess Ells. If Fact Fluency Kits exceed \$1000, Carrie to let the committee know (pre-approved due to not meeting again until January)

6) **Questions and clarifications** re: picture day and retakes

- a. Katharine Privett – wondering if for retakes if it's okay not to have the card that was sent home. Carrie says okay not to have the card, if child says parent told them to get retakes, they will retake
- b. Katharine Privett – wondering if picture day can be earlier in the year. Felt to be too late this year (after thanksgiving). Carrie will look into this with photographer company to try and book earlier next year (we have this company for 2 years)
- c. Heidi McKnight-Whitford – appreciates option for sibling photos but seeking clarification on this whether it is something that is done on re-take day or not. Carrie says not really an official thing but will circle back on this and send communication re: sibling photos (whether it's a yes or no)

7) **New business**

- a. None

8) **Public Input on Agenda Items**

- a. None

9) **Next meeting January 12th, 6pm, Virtual**

10) **Adjournment** 6:31pm, Jess Ells